

ENLISTED PLACEMENT MANAGEMENT CENTER



**PLACEMENT - RIGHT
PERSON
RIGHT JOB - RIGHT TIME**

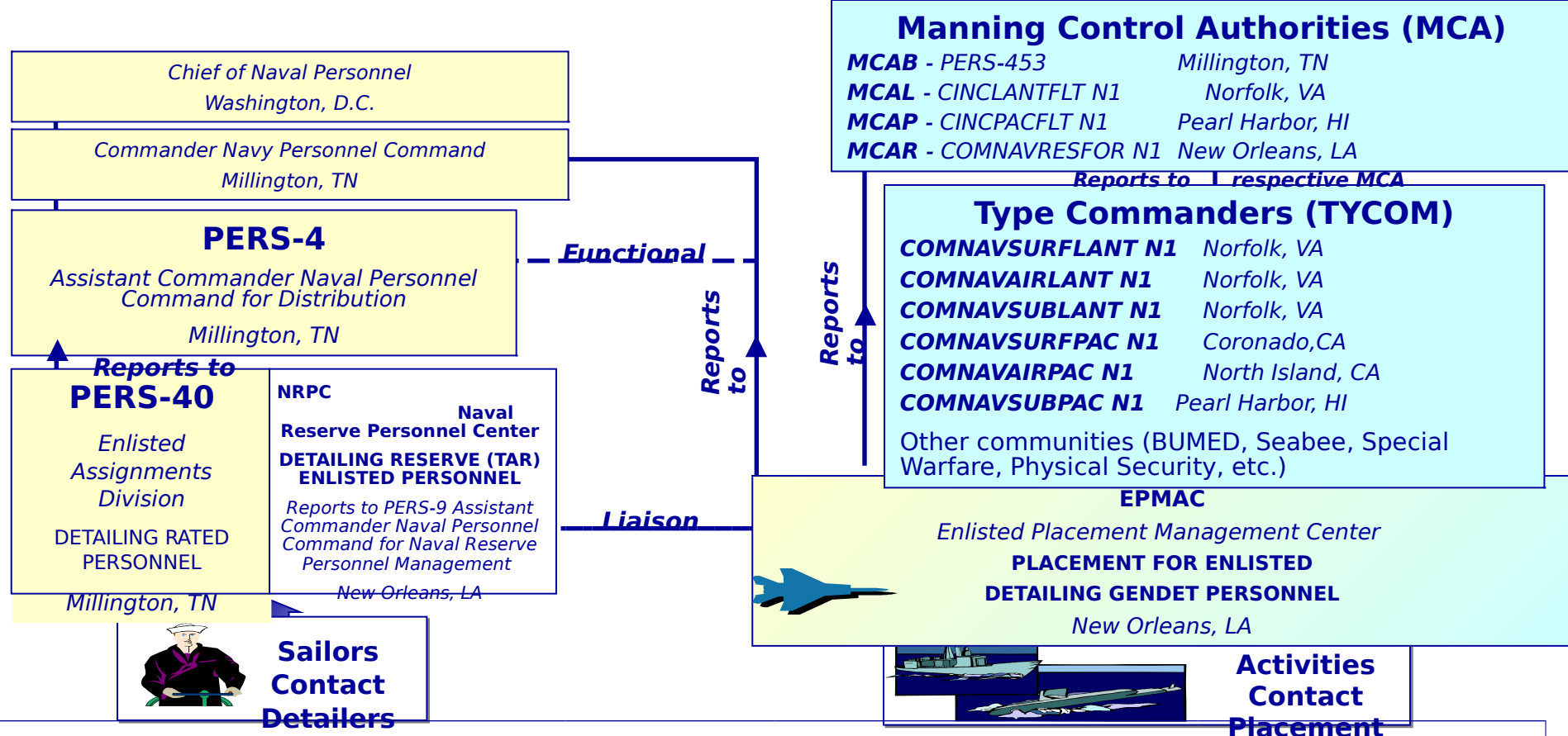
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HISTORY

- **EPMAC established on 1 July 75**
 - EPDOLANT/EPDOPAC disestablished
 - Centralized detailing established in NPC
- Fleet CINCs wanted an AGENT to ensure continued compliance with their manning policies

RESPONSIBILITIES

- Navy Personnel Command is responsible for the assignment of enlisted rated personnel
- The Fleet CINCs are responsible for the readiness of activities under their Command
- **EPMAC is the Fleet CINCs' agent in maintaining personnel readiness, within the policies established by the Fleet CINCs and NPC, and assigns GENDETs.**



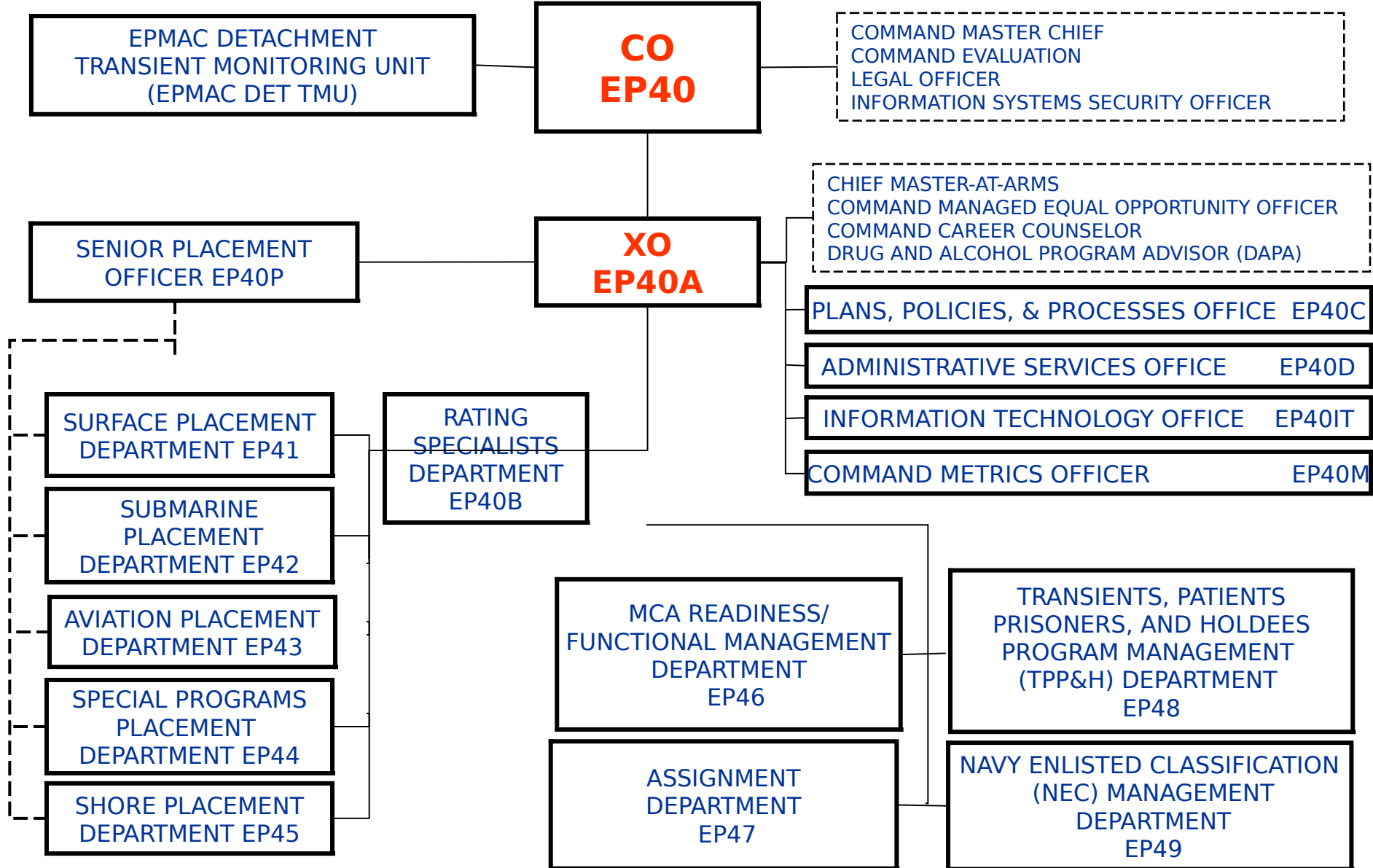
General Matrix for Enlisted Distribution

	Orders	Divert	Crossdeck/ COMPTOUR	DRATE	ADREQ	PAYSUB
MCA	N/A	Can propose MCAB/MCAR concurrence required	Reviews non- concurrence between TYCOM & Placement	Approve	Approve E5 & above	Info
TYCOM	N/A	Can propose	Approve	Info	Info	Approve white hat to khaki
Detailers	Proposes E7/8/9 Issues E6 & below rated personnel	Can propose and executes when directed	Can propose and executes when directed	Can propose and executes when directed	Can propose and executes when directed	Can propose and executes when directed
Placement	Concur/non- concur on E7/8/9 Issues GENDET	Directs with TYCOM concurrence	Directs with TYCOM concurrence	Directs with MCA concurrence	Directs E4 & below	Directs E6 & below and within khaki Directs with TYCOM concurrence white hat to khaki

Manning Control

- **Exercised by the MCAs**
 - BUPERS for most CONUS activities
 - CINCPACFLT for most Pacific Ocean area composites
 - CINCLANTFLT for most Atlantic Ocean area composites
 - CNRF for all reserve forces
- **Consists of two functions**
 - Manning - The function of determining the quality, quantity and priority of allocation of personnel to all billets within a composite.
 - Placement - The function of communicating unit personnel vacancies to the Assignment Control Authority (ACA) and directing the order in which these vacancies are to be filled.

ENLISTED PLACEMENT MANAGEMENT CENTER (EPMAC)



Mission of EPMAC

- **The Enlisted Placement Management Center (EPMAC) is the advocate for the distribution of active duty personnel to enhance the manning readiness of units. The enlisted placement function encompasses the Navy Manning Plan, Personnel Requisition, Personnel Accounting Systems, Navy Enlisted Classification Code management, assignment of General Detail Personnel, Limited Duty Personnel, transient management, and enlisted distribution training. EPMAC produces metrics and conducts data analysis of enlisted manning to improve processes and recommend policy changes that will improve unit personnel readiness.**

Major Functions of EPMAC

- **Serve as the agent for personnel readiness**
- **Evaluate personnel assignment actions making recommendations on assignments and direct actions to fill critical personnel vacancies**
- **Identify personnel vacancies via the Enlisted Personnel Requisition System**
- **Promulgate, evaluate and revise Navy Manning Plans**
- **Audit and track assignments of all Navy Enlisted Classifications (NECs)**
- **Audit the student pipelines and transient, patient, prisoner and holdee accounts**
- **Assignment control for SN/AN/FN**
- **Process diary entries for personnel accounting**
- **Manage the Readiness Information System (RIS)**
- **TPP&H Program Manager**

Major Manning and Distribution Conferences

- ***MDISC*** - Manning Control Authority
Distribution Conference
- ***MDAC*** - Manning Control Authority
Distribution Advisory
Committee

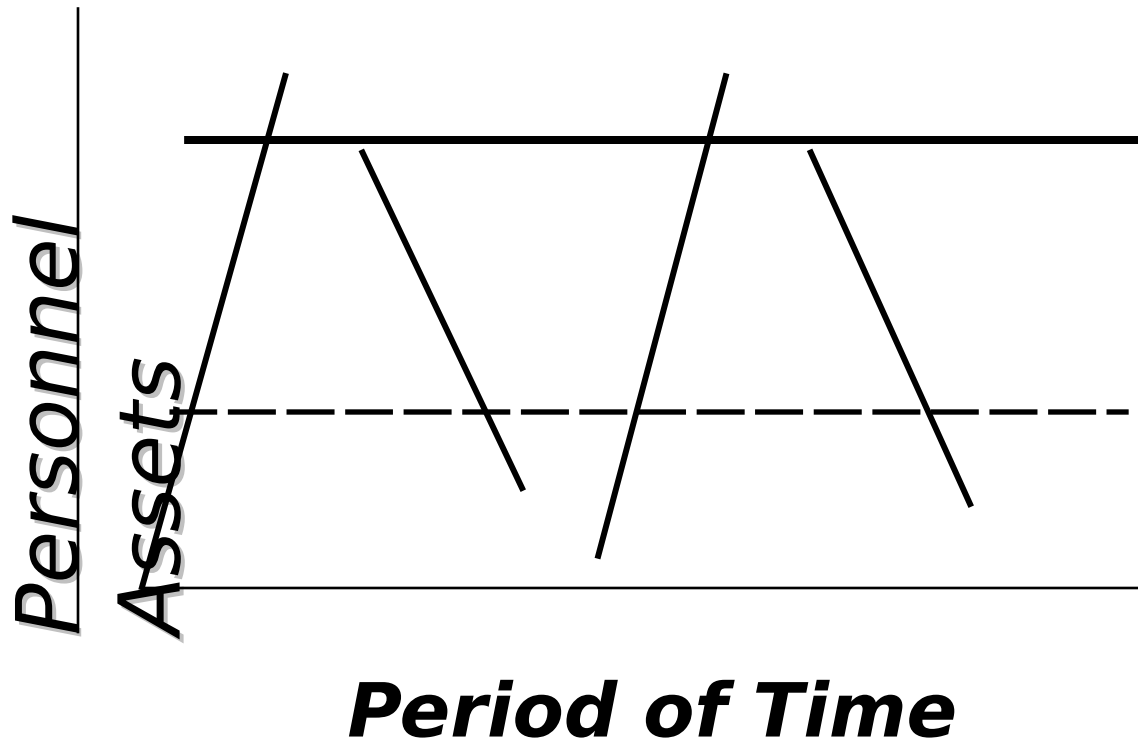
EPMAC Workshops

- **Special Programs Placement
Semi-Annual Workshops**
- **Battle Group Briefings**
- **Submarine Manning
Conferences**
- **EPMAC Semi-Annual Seminars**

Detailing Windows

<i>CURR</i>	<i>P1</i>	<i>P2</i>	<i>P3</i>	<i>P4</i>	<i>P5</i>	<i>P6</i>	<i>P7</i>	<i>P8</i>	<i>P9</i>
<i>Scheduled Changes</i>									
<i>Unplanned Losses</i>									
<i>Unfilled Requisitions</i>									
<i>Immediate Avails</i>				<i>Placement</i>					
<i>Lateral Transfer</i>				<i>Detailing Window</i>					

Detailing Community



LEGEND: Mobilization Requirements (—)
 Billets Authorized (—)
 Strength: NMP Distribution (·)

External Factors that Affect Distribution

- Spouse Collocation
- Guard Assignments
- Individual MCA Placement Priorities
- Delinquent or erroneous SDS/DMRS Submissions
- Failure to properly verify EDVR and promptly address discrepancies for correction
- Job Advertising and Selection System (JASS)

Enlisted Manning Inquiry Report

- *Purpose*
 - Provides rapid notification of significant enlisted personnel losses so appropriate requisition action can be taken
- *Action*
 - Provide relief IAW chapter 26, TRANSMAN

PERSMAR

- ***Purpose***

- To enhance enlisted personnel readiness of deploying units
- To keep operational and administrative commanders advised of manning shortfalls and corrective actions

- ***Action***

- Identify/correct critical manning deficiencies
- Document berthing capability
- Update database
(Billets/NEC/PG/EAOS/DNEC/PNEC/SNEC)
- Reenlistment intentions
- Known or anticipated loss not reflected in EDVR
- PRD adjustment to coincide with EAOS, if separating

PERSMAR

- ***Initial*** - 12 months prior to deployment
- ***SITREP*** - 6 months prior to deployment

EDVR

- **Purpose**

- Common reference for communicating manning status between the activity and the MCA

- **Action**

- Identifies expired, current, future gains/losses, LIMDUs
- Identifies temporary duty/deserter listing
- Verifies EAOS/PRD/DNEC/NEC's

- **Reports**

- Monthly statement of activities personnel account
- EDVR Manual
- Present and future manning
- Statement of account